

ANNUAL GENERAL MEETING MINUTES

Saturday 22nd March 2014

8.30 – 9.15am

Brentwood Hotel, 16 Kemp St, Kilbirnie, Wellington



Andrew Taylor, President, welcomed the attendees to the Annual General Meeting and declared the meeting open.

1) Present

Craig and Ruth Leaf-Wright, John Arthur, Allan Frazer, David & Helen Walshaw, Bob Marshall, John Dunlop, Tony & Cindy Millar, Ian & Karen Juno, Malcolm & Sally McKenzie, Peter & Francie Baylis, Kay McKelvie, John O'Leary, Peter & Ruth Graham, Steven Price, Rob & Tricia Noble-Beasley, Bryan Upshon, Sally Woolhouse, Wayne Startup, Margaret Campbell, Peter & Shirley Pope, Chris Penman, Stephen Penman, Margaret Hanson, Helen Meehan, Bruce McCallum, Colin & Nalini Baruch, Maria Roddick, Rod Harford, Geoff Crawford, Rod Lingard, Katrina Bach, Shona Thompson, Kate Bunny, Andrew & Jo Priddle, Chris & Linda Smith, Charles and Kay Chinnaiyah, Elaine Corlett, Andrew & Delyth Taylor, Hamilton & Gaylene McConachy, Gayle Sheridan

2) Apologies

Rona Huggins, Robert macey, Richard & Julie Winder, Niall Holland, Jan Whyte, Joyce & Guy Camilleri, Andrew & Hilary Fenemor, John Valentine, Christopher Crompton-Smith, Julie Mays, Werner Seitner, John Pool, Brian Kouvelis, John & Margaret Edwards, Di & Colin Hadley, Mike & Joy Cooper, Helen Dunlop, Pam & Grant O'Donnell

3) Minutes of 2012 AGM

Motion: The minutes of the 2012 Annual general Meeting were confirmed as complete and accurate.

Moved: Andrew Taylor Seconded: Craig Leaf-Wright

There were no matters arising.

4) President's Report

Andrew Taylor delivered his report with key comments made about:

1. Certification
2. NZ EVOO Awards
3. Conference 2013
4. Marketing
5. Membership
6. Sponsorship
7. Focus Grove Project

Andrew also mentioned the work being done by the Executive Officer in relation to maintaining communications with members.

Andrew made special acknowledgement of the contribution of the two Executive members who were standing down; John Arthur as Vice President and David Walshaw as co-opted members. Andrew noted that both had made a substantial contribution during their current and previous terms on the Executive and thanked them on behalf of the membership. There was a presentation to each and this was met with acclamation.

Motion: That the President's Report be accepted.

Moved: Andrew Taylor Seconded: Craig Leaf-Wright

5) **Treasurer's Report**

Craig Leaf-Wright, Treasurer spoke to the Financial Statements which had been made available to members prior to the meeting and were included in the Conference Book. He pointed out:

- the financial report covered a 17 month period up to and including December 2013
- the steady improvement in financial position
- an increase in membership numbers
- the net out-turn was a surplus of \$26,271
- the Awards ran at a loss because of the associated fixed costs and this would be addressed as entry numbers increased
- no Honoraria was paid to the Executive .

Craig made special mention that the Auditors had initially given a Qualified Opinion which inferred that they had not been able to access all the data required. On questioning this, the Auditors reviewed and agreed that they had been able to fully access all necessary data and changed their opinion accordingly.

Motion: That the Treasurer's Report be accepted.

Moved: Craig Leaf-Wright Seconded: Margaret Hanson

6) **Vice President Appointment**

Andrew advised that only one nomination received – Kay McKelvie (Northland). Nominated by Julie Mays and seconded by Linda Smith. Andrew therefore declared Kay McKelvie elected and introduced Kay to those present. He welcomed Kay to the Executive and said her contribution would be appreciated.

7) **Appointment of Auditor**

Motion: That Parkers Business Solutions Ltd be re-appointed as the auditors for the forthcoming year.

Moved: Craig Leaf-Wright Seconded: Allan Frazer

8) **Remits**

1. Changes to Olives NZ Constitution to qualify for RWT Exemption

Craig Leaf-Wright explained that the bank currently deducted RWT in relation to interest earnings which Olives New Zealand had to claim back via an annual return as incorporated societies are exempt from RWT. Inland Revenue Department had been consulted and advised of the changes necessary to the Constitution to enable exemption from RWT being deducted. These changes have been circulated to the members.

Motion: That the changes to the Olives New Zealand Constitution be approved.
Moved: Craig Leaf-Wright Seconded: John Arthur
A show of hands showed this to be unanimous. (Postal votes received were also unanimous in support of the changes).

2. Changes to Branch Rules Clause 4.3

This remit was withdrawn by John Dunlop on behalf of the Nelson Branch.

9) General Business

Margaret Hanson raised her appreciation and acknowledgement of the work done by the Executive. This was greeted with acclamation by those present.

There being no further business the AGM was declared closed at 9.15am and Andrew Taylor thanked all present for their attendance.