**Minutes of the Executive Committee held by Teleconference on Monday 5 November 2007 at 8pm**

**Present:**
David Huggins, Andrew Taylor, Steve Clark, Mark Heard, Ian Manson, Alastair Bridge, Margaret Edwards, Graham Keen

**Apologies:**
Nil

**Minutes of Previous Meeting:**
Margaret noted that the reference to Marlene Jaspers was in relation to a SFF bid not a FoRST bid

**Matters arising:**None

**2007 Awards de-brief**

* Margaret was of the opinion that it wouldn’t be a problem to increase future entries above the present limit of 120
* Administration will always be a problem and the guidelines as well as the certification guidelines will be re-written for next year

**2007 Conference de-brief**

* There has been some feedback from attendees
* more hands-on sessions
* more workshops
* bulk booking facilities for accommodation
* possible move to other locations
* we should canvas the membership as to what they would like to see in future conferences
* not enough content in this conference

**2008 Conference**

* a preliminary booking has been made at the Intercontinental in Wellington for Saturday 11 October
* however it was decided that we should look at Friday afternoon 3 October, Saturday 4 October and Sunday morning 5 October

**Red dot trademarking**

* it was agreed that we should go ahead with trademarking the red dot but that we should wait to trademark “ONZ” until later – probably next financial year
* Moved: Ian Manson   Seconded: Ed Scott   CARRIED

**2007-8 Executive portfolio allocations**

* Margaret moved that the position of Project Manager for our SFF project should be Alastair now that Mike is no longer on the Executive
                              Seconded: Graham Keen   CARRIED
* Ian to retain funding responsibility
* Finance: Graham
* Margaret and Alastair to draw up job descriptions for other portfolios and Executive members to send expressions of interest to Alastair
* Graham questioned the future viability of N Z Gap for ONZ members andit was agreed that it should not be one our priorities at this stage
* Discussion took place about the vacant President’s position and that the person we should be electing should be a professional well-respected business person who would bring mana to the position.

**General Business:**

* Margaret moved that we should get another 5,000 promotional brochures printed. Alastair to circulate regions to ascertain their interest
* Margaret has been approached by Air New Zealand for ONZ to sponsor the EVOO for their wine awards. She has used spare bottles from our 2007 Awards and sent them to the organisers.
* Andrew asked for a copy of the ONZ draft Strategic Plan
Margaret has been speaking with NZTE about a forthcoming exposition Tierras de Olivo (Olive Growing Lands), to be held in Jaen, Spain from December 2007 to April 2008. Ian Manson moved that Mrgaret should be sent to represent the N Z olive industry and he will contact Leone Evans from NZTE about funding. Seconded by Alastair                               CARRIED
Margaret stated that she would want to contribute something towards the costs herself

**Next meeting : 27 November 7.45pm**