**Minutes of a Meeting of the Executive Committee held by Teleconference on Tuesday 20 June 2006 at 7.30pm**

**PRESENT:**  Mike Armour (Chair), Tony Casey, Ed Scott, Rob Dean, Anne
                    Opie,  David Pearson, Alastair Bridge

**1. Apologies**
Margaret Edwards

**2. Minutes of the Previous Meeting**
It was MOVED and SECONDED that the Minutes of the previous meeting were a true and correct record.    CARRIED

**3. Matters Arising**
There were no matters arising from the Minutes.

**4. Financial Report**
The financial report was presented and accepted.

**5. Executive Officer role**
The Exec. discussed the Job Description for the role of the Executive Officer role. This description was accepted as an adequate account of the role on a vote with one dissenting vote.

The EO will provide the CE with a monthly activity report and create a desk file on the EO responsibilities.

**6. Website Development**The chair and committee member responsible for communications reported back (verbally and in a report circulated in advance of the meeting) on further discussions  with the ONZ current provider and an alternative provider. The Exec, with one vote against, voted to switch the development and management of the site to Netlist.

**7. Technical Committee**
A draft MOU from HortResearch raises issues that need to be worked through more fully.

The draft Awards and certification documentation were tabled and approved.

**8. Marketing**
A recent survey on supermarket sales indicates that N Z EVOO market share has increased from 0.4% to 0.8% in the last 12 months.

**9. 2006 Harvest Estimates**Northland 120 tonnes, Auckland/BOP 100 tonnes, Waiheke 47 tonnes, Hawkes Bay 350 tonnes, Wairarapa 90 tonnes, Kapiti 70 tonnes, Nelson 140 tonnes, Marlborough 250 tonnes, Canterbury 75 tonnes, Central Otago 10 tonnes

**11. 2006 Awards and “Summit”**The Exec was advised that arrangements for both are on track and well advanced

**12. General Business**The Exec. decided against emailing the summary of the monthly minutes all members.

It was suggested that members be emailed requesting they give their support for Country of Origin labelling and that the EO should write to Sue Kedgley giving ONZ’s support to this Bill.

It was agreed that ONZ should follow Hort N Z’s line on this and that the EO should check with them first before writing.

Date of Next meeting : Tuesday 25 July at 7.45 pm.